

North Penn Odyssey of the Mind Checklist for Coaches

Two important coaching resources: Odyssey of the Mind HQ and North Penn Odyssey of the Mind websites

Odyssey of the Mind HQ website: www.odysseyofthemind.com

Odyssey of the Mind HQ creates the framework of the program and publishes long-term problems each year. From this website you can download the **Program Guide**, find required forms, access training videos, etc. Click on *Teams*, *Member Resources* to login to "Members Area" using your school membership number & zip code. Members Area gives you access to members-only documents: full problem statements, artwork, etc. You will also register your team for the SEPA regional competition from Members Area. Click on *Teams*, *Clarifications* to learn about problem clarifications; revisit the page often for new clarifications.

North Penn Odyssey of the Mind website: www.npenn.org/for_families/odyssey_of_the_mind

North Penn Odyssey of the Mind is the organization that administers the district OM program.

All the information referenced below can be found on the NP OM Website.

- Download **Full Problem Statements**. Review the problems with your team so they can choose one.
- Download the current **Program Guide** to understand the rules and guidelines of the Odyssey of the Mind program. This should be used as a reference document for you and your team; the program guide includes chapters on coaching an Odyssey of the Mind team, understanding long-term & spontaneous problem solving, going to competitions, penalty categories, program rules and a glossary of words/phrases commonly used in OotM problems. Help team members to become familiar with the Program Guide as it can clarify questions they might have about what is required/allowed in solving their long term problem.
- Acquire and Submit Clearances as per the Child Protective Services Law (CPSL)**
All coaches and parents who attend meetings and/or interact with the team must have clearances!
- Distribute/Collect Parent Permission Forms; a mandatory NPSD requirement for OM participants**
Parent Permission Forms should be completed by the parent of each team member.

Follow link on NP OM website, under Coaches Corner, for Clearance Info and Permission Form.
- Submit Parent Permission Forms to District Coordinator. Keep original.**
Scan and email parent permission forms to District Coordinator; this should be done as soon as possible.
- Distribute NP OM Tee Shirt Design Forms** to your team; note rules and deadline for design submissions!
 - Tee Shirt Design Forms will be emailed to coaches
- Participate in NP OM Coaches Training;** more info to come.
- Attend SEPOM Coaches' Training** * Saturday in November, date/place TBD
If you miss training or need direction, please contact NP OotM District Coordinator.
- Register team for Spontaneous Fun Day** * Saturday, January TBD, 9am-1pm at Gwyn Nor ES
 - Team must provide two volunteer judges to participate in Spontaneous Fun Day
 - Registration information will be emailed to coaches
- Register the team for Southeast PA Regional Competition** * Saturday, Plae/Day/Time TBD (Feb/March)
 - Team must provide two volunteer judges for competition or the team will be penalized.
 - Registration information will be mailed to coaches.

IMPORTANT NOTE: Two judges are required for BOTH SFD and SEPA competition. **Find judges ASAP.**

- Email any questions or concerns to Joanne Wiernusz, NP OM District Coordinator wiernujs@npenn.org